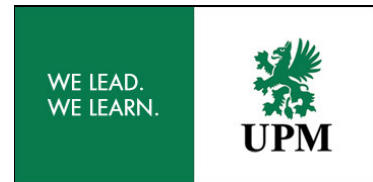


Surveyor



Reports to: Contracts Manager	Date: June 2006
Direct reports: Operations Manager	Grade: TFL6

1. JOB PURPOSE

To take ownership of jobs issued by the Operations Manger and to construct a clear work instruction which can be implemented by a 3rd party and to take responsible care both of your own Health & Safety at work and of those who may be affected by your work.

2. PRINCIPAL ACCOUNTABILITIES

- 2.1 To comply with the Health and Safety at Work Act 1974 and the Company's Health and Safety Policy.
 - 2.2 To be aware of and implement UPM Tilhill's Assurance Management System (ISO 9001:2000); ISO 14001: OHSAS 18001.
 - 2.3 Survey, risk assess and permission work in an accurate and timely manner.
 - 2.4 To liaise with all stakeholders to ensure work can be carried out efficiently, safely and within the legal framework.
 - 2.5 To ensure job packs are produced in a clear/ concise manner.
 - 2.6 To provide such information as is necessary to enable work to be carried out safely & efficiently.
 - 2.7 To identify in advance of work taking place, significant risks.
 - 2.8 To act as or request supervision on large or complex site/ jobs.
 - 2.9 To negotiate and specify tree planting requirements.
 - 2.10 To notify of any job specific requirements including traffic control.
 - 2.11 To audit completed sites as required.
 - 2.12 To liaise with SAP's and operations managers in production of an efficient work programme.
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3. SPECIFIC RESPONSIBILITIES

To undertake additional responsibilities as agreed in writing from time to time with your Manager.

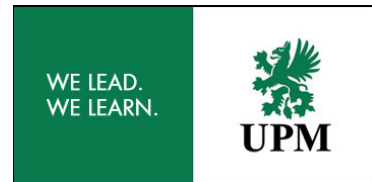
4. AUTHORITIES

To exercise authority only in accordance with the Company Authority Schedule.

5. KEY COMPETENCIES

- 5.1 Must hold NPTC A/E unit 1 and will be classed as a trainee until NPTC A/E 5 is passed.
- 5.2 Must hold a clean and full driving licence.
- 5.3 Hold a minimum of 1 day Appointed Person 1st Aid Qualification (or similar)

Surveyor



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- 5.4 Must have basic I.T skills.
 - 5.5 Must have a clean and tidy appearance and be able to converse with landowners / members of the public in a professional manner.
 - 5.6 Must have good organisational and communicational and supervisory skills and be able to work well in team or multi team situations.
 - 5.7 Must present the best image of UPM Tilhill at all times.